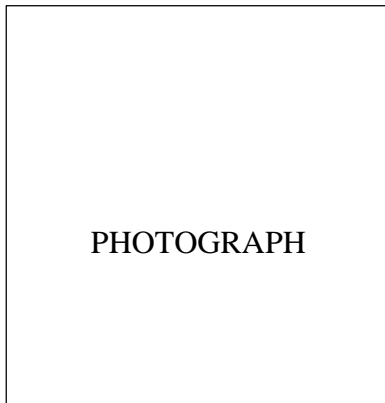




J.S FORM 1
CONFIDENTIAL

FILE NO.....



APPLICATION FOR APPOINTMENT TO A POST IN THE GHANA JUDICIAL SERVICE

(Candidates are warned that if they knowingly make any false statement they may render themselves liable to prosecution and to cancellation of their appointments)

POST:.....

JUDICIAL SERVICE.....

PART 1

1. Surname.....
(Use Block Capitals)

2. Other names.....

3. Previous names (if name has been changed).....

4. Present address.....

.....
(Use Block Capitals)

.....Tel No.....

5. Address in Ghana/overseas (if different from above).....

6. Date of Birth.....Place of Birth.....

7. Nationality and how acquired.....

8. Present appointment or employment.....Salary.....

9. Full name of husband/wife (if married).....Nationality.....

10. (a) Father's name in full.....

(b) Father's occupation.....

(c) Father's nationality.....Place of Birth.....

11. (a)

(b) Mother's maiden name.....
(c) Mother's nationality.....Place of Birth.....

(Note: question 10 and 11 should be answered even if those concerned have died)

12. Passport number, date and place of issue.....

13. Have you ever been convicted of a Criminal Offence?.....

If Yes; give details.....
.....
.....

14. Have you ever been dismissed or otherwise removed from one of the Public Services in Ghana?....

If Yes; give details.....
.....
.....

15. Are you bonded to serve either the Government or any Body in any capacity?.....

If Yes; give details including the date of expiry of the bond.....

N.B.- Ghanaian candidates should state whether they hold Government awards, C.M.B awards or financial assistance.

PART II

This part to be completed by NON-Ghanaian candidates only

Non-Ghanaians applying from Western Europe should on completion return this Form to the Judicial Secretary.

1. Number of Children.....Sons.....Age respectively.....
Daughters.....Age respectively.....

2. Have you any obligation to reference being made to your previous or present Employers?.....
.....

3. If engaged, how soon after selection would you be able to travel to Ghana?.....
.....

4. Give particulars of any physical disability you have or from which you may have suffered.....
.....
.....
.....

PART III

1. Name of Schools and Universities attended with dates of entry and leaving in each case

School/University	DATES	
	FROM	TO

2. Particulars of educational (academic) qualifications with dates on which each was obtained.

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3. Particulars of professional or technical qualifications with dates on which each was obtained.

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N.B- Candidates should attach copies of evidence of professional or graduate status. Original certificates should not be sent at this stage.

4. Particulars of your employment since leaving School or College including period of apprenticeship, training, self-employment or unemployment.

From Month and Year	To Month and Year	Name and full Address of Employer	State a. position held b. Particulars of work done c. Reasons for leaving employer
			(A)
			(B)
			(C)
			<input type="text"/>
			(A)
			(B)
			(C)
			<input type="text"/>
			(A)
			(B)
			(C)
			<input type="text"/>
			(A)
			(B)
			(C)
			<input type="text"/>
			(A)
			(B)
			(C)
			<input type="text"/>

5. What other posts in the Ghana Civil Service have you ever applied (Give details)

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6. Personal Reference. Give names and addresses of two responsible persons who know you well either in private life. The names of relatives must not be given not those of distinguished persons unless they know you well. Testimonials from your personal referees should not be sent. Copies of other testimonials may be attached; Originals should not be sent at this stage

1. Name.....

Address.....

Occupation.....

Period during which he has known you.....

2. Name.....

Address.....

Occupations.....

Period during which he has known you.....

7. I CERTIFY that the information given on this form is correct.

.....
Signature of Applicant

PART IV

(To be completed by or on behalf of the Head of Department of an applicant who is already in the Ghana Civil Service)

I do not/consider the Candidate qualified in terms of the advertisement; I do not/recommend him for the vacancy. My reasons are given.

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Signed.....

Office.....

DEPARTMENT FILE